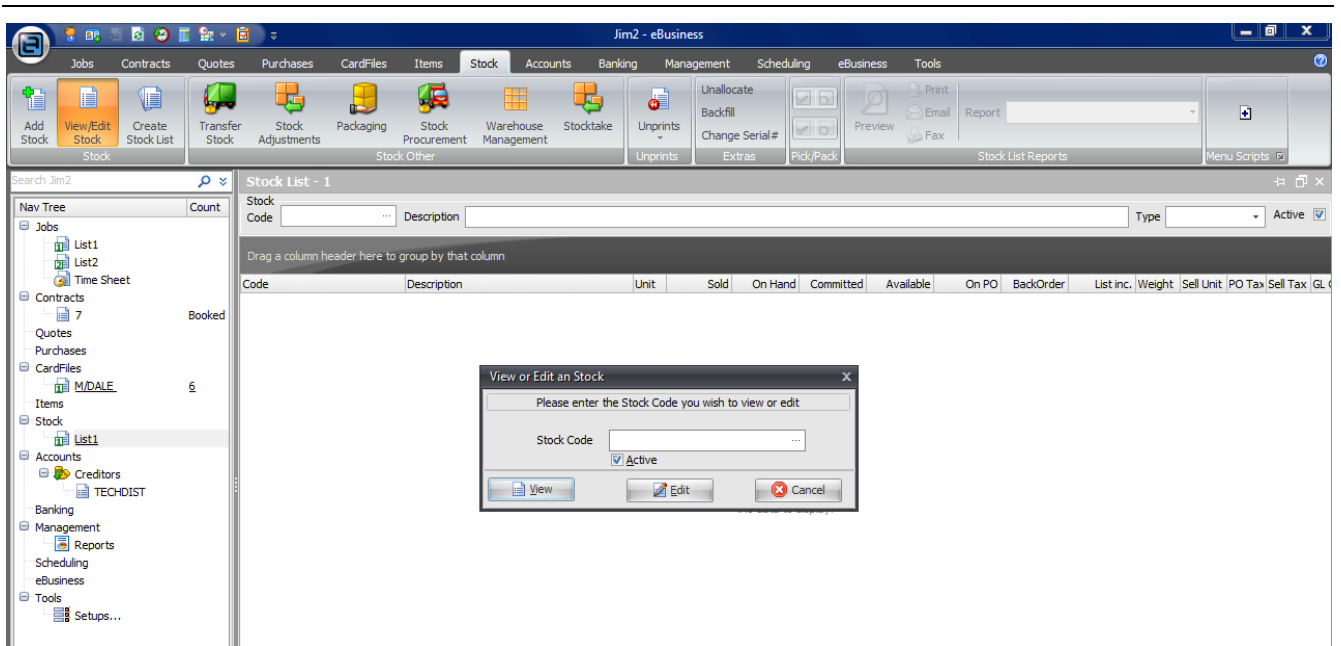# Jim2 Business Engine Training

Browse for a Stock Code.
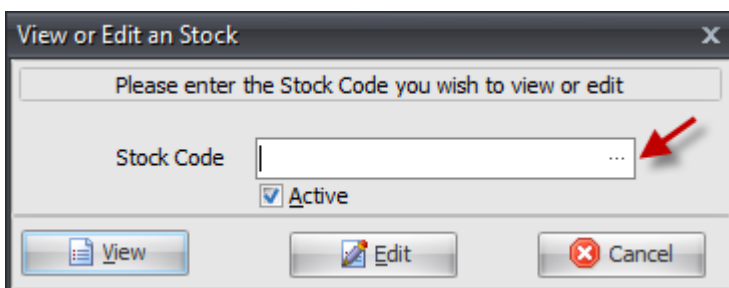
Who: **All users, all sites.**

Describe: Able to search through a catalogue of Stock Codes, using Description filtering.

Context: Used to locate stock code(s) from a range.

Skill Steps:

1. Select the Stock tab from the top of the Jim2 window.

2. Click View/Edit Stock in the Ribbon.

3. Click the "browse button" adjacent to Stock Code field (three little dots)

4. Enter a key word from the Description of the stock.

5. Press <<Enter>>. Results will display on screen.

6. Double click on the stock record of choice.