

Skill: Pack Stock from a PO

Who: Restricted users, Adv WH Mgt sites.

Describe: Pack stock into a bin from a Purchase Order.

Context: Once a PO has been placed on Received status, Jim2 can then pack the stock into stock bins. Failure to pack stock into a bin will leave the stock codes on the "floor".

	🔓 · 🙆 ·		Contra Autom	Jim2 - ALV	V	a seat free		-			
Jobs Managed Serv	ices Quotes P	urchases CardFiles	Items Stock	Accounts Banking	Management	Dashboard	Scheduling	eBusiness	Tools		0
Add View/Edit Create Purchase Purchases	Return To Vendor Purchase Other	rint Pick/Pack	 Print ⇒ Email ⇒ Fax Purchase 0 	WS Stock Receipt w Bins Order Reports	-						
Search Jim2	🗧 🛛 Viewing Pure	🖬 Stock Packing								= x	PLIES 🗗 🗙
Nav Tree 5 Jobs 206788 F musw 206788 m2	Our Ref# 00/2010 00/2000 00/20000000000	Mark all as packed	Packing Draft Description F - EACH		Location B1BE	Zone Bin	Max Qty Max	Qty All Qty To I	ry Bin 1 - Primar Pack Qty In Bin Unit 10 EACH	y Bin 2 Qty Packed 10	•
Managed Services Quotes	BackOrd#					I.2.01 C.1.2.2	0	0	3	10	-
Orderses	Branch BER Date 1 23/08/201 2 23/08/201 3 23/08/201 4 23/08/201										
Stock Stock Minimum 265 Kummanagement Accounts Stock 100 100 Comparison 100 Comparison Com	+ Location 2									ý)	Total 182.27
General Leager Account Inquiry Banking Artill Reconciliation Invigation Search Results	Qty Count: 10 Create Simil PO Expenses	lar	Edit	<u>A</u> dd Bin	Eind Empty Bin				SubTotal \$ Freight \$ G Acc Fee \$ G Total \$ (AUD)	Cancel 16.57 0.00 0.00 16.57	Amount 165.70 0.00 0.00 182.27

Skill Steps:

- 1. After entering all other information into the Purchase Order, click Pack from the Purchases ribbon. The Stock Packing window will be displayed.
- 2. In the Stock Packing window, note the Bins and Qty Packed fields. Enter a Qty in the Qty Pack field(s).
- 3. Click OK button. Stock has now been packed, and a Packing slip will print.